

LIVINGSTON COMMUNITY TRUST COLLECTION

Yellowstone Gateway Museum of Park County

118 West Chinook Street

Livingston Montana 59047

LIVINGSTON COMMUNITY TRUST COLLECTION

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HISTORICAL NOTE

The Livingston Community Trust was created in the spring of 1986 when the Burlington Northern Railroad closed its office and shops in Livingston, Montana. Burlington Northern provided a grant of \$950,000 to endow the charitable trust. It is a private non-profit trust managed by nine board members all whom reside full-time in Park County. The directors meet as needed to conduct the business of the trust and to review grant applications submitted by local organizations worthy of community support and funding.

SCOPE AND CONTENT NOTE

The material in the collection consists of the Livingston Community Trust business records from 1986-2018. The collection is organized by subject in chronological order. The business records start with the initial planning and investment for the trust. Meeting minutes, annual reports, financial records, and tax returns document the business operations. The grant applications from non-profits in Park County for specific projects provide insight into the community needs from 1986 to 2020.

SERIES DESCRIPTION

SERIES 1 BUSINESS RECORDS 1986-2018 BOX 1

The papers in the series comprise business records that document the creation of the non-profit organization, finances, and management of the trust.

SERIES 2 GRANT APPLICATIONS, 1986-2020 BOX 2- Box 3

The series contains the grant applications submitted by non-profits in Park County. The applications are arranged in chronological order. Almost all of the applications received funding except for a couple that were noted denied.

LIVINGSTON COMMUNITY TRUST COLLECTION

SERIES 1 BUSINESS RECORDS

Box 1 Business records	Dates
FF1 Burlington Northern Railroad closure plans: letters	1986
FF2 Burlington Northern Railroad – donation to create a charitable trust, Livingston Community Trust and grants awarded: newspaper clippings	1986-1987
FF3 Livingston Community Trust: articles of incorporation, bylaws, letter, Board of Trustees list	1986
FF4 Certificate of incorporation, memo, letter	1986
FF5 IRS application for exemption, letter	1986
FF6 Standard terms and conditions, letters	1987-1988
FF7 Montana Annual Corporation Report, letters	1988-1995
FF8 Annual reports	2003-2007
FF9 Correspondence: letters, revised drafts of articles, resolutions of directors, by-laws	1996-2000
FF10 Correspondence: letters, memos	2003-2007
FF11 Correspondence: letters, memos	2008-2013
FF12 Financial statements	1989-1994
FF13 Finances: lists of approved grants status, financial reports, letter, standard terms and conditions	1987-1989
FF14 Finances: lists of approved grants status, financial reports	1990-1991
FF15 Finances: lists of approved grants status, financial reports	1992-1993
FF16 Finances: lists of approved grants status, financial reports	1994-1996
FF17 Finances: lists of approved grants status, financial reports	1996-1997
FF18 Finances: lists of approved grants status, financial reports	1998-1999
FF19 Annual reports	1997-2002
FF20 Finances: lists of approved grants status, financial reports	2000-2002
FF21 Finances: lists of approved grants status, financial reports	2003-2005
FF22 Finances: lists of approved grants status, financial reports	2006-2007

Box 1 Business records	Dates
FF23 Finances: lists of approved grants status, financial reports	2007-2009
FF24 Finances: lists of approved grants status, financial reports, board of directors list	2010-2011
FF25 Finances: lists of approved grants status, financial reports	2012-2018
FF26 Grant information. Application form	1987-2000
FF27 Organization meeting: agenda, meeting minutes, letter, by-laws, articles of incorporation	1986
FF28 Meeting minutes	1986
FF29 Meeting minutes, status of approved applications	1986-1990
FF30 Meeting minutes	1990-1996
FF31 Meeting minutes	1997-2002
FF32 Meeting minutes, includes usage statistics	2003-2007
FF33 Meeting minutes, annual reports	2008-2013
FF34 Tax return	1997
FF35 Tax returns	1999-2001
FF36 Tax returns	2002-2004
FF37 Tax returns	2005-2006
FF38 Tax returns	2007-2010
FF39 Tax returns	2011-2013

Box 2 Grant Applications	Dates
FF1 Park County Food Bank: application, letter; Park County Economic Development Corp - Study of the Burlington Northern Railroad Repair and Maintenance Facilities, application, letter	1986-1987
FF2 Livingston Memorial Hospital League – Renovation of Hospital Rooms: application, management report	1986-1988
FF3 Livingston Junior Women’s Club/ Livingston Baseball Association - Baseball Complex Renovation: grant application, letters	1987
FF4 Park County Friends of the Arts – Artist in School: grant supplication	1987

Box 2 Grant Applications	Dates
FF5 Park County Red Cross – Safety Training Materials: application, award letter	1987
FF6 Park County Economic Development Corp – Crazy Mt. Railroad Feasibility Study: application, letters	1987
FF7 Park County Theatre Guild – Blue Slipper Rehabilitation: applications, letter	1987-1988
FF8 Livingston Area Chamber of Commerce – Information Automation: rental agreements with Livingston Depot Foundation, applications	1987-1990
FF9 United Way of Park County – Personal Computer: applications, letter	1987-1991
FF10 Refuse Energy Corporation – Incinerator Steam Project: application	1988
FF11 Livingston Chamber of Commerce – Christmas Decorating Project: applications, approval letter	1988-1989
FF12 Humane Society of Park County – Spay Neuter Program: applications	1988-1990
FF13 Livingston Cleanup Committee – Livingston Underpass Park: letter, application	1988-1990
FF14 Livingston Chamber of Commerce – Office in Depot Baggage Room: application	1988-1990
FF15 Livingston Memorial Hospital League – Emergency Room Equipment: application, annual report, management report, letter	1988-1990
FF16 Livingston Jaycees – Civic Center Beautification: application, letter	1988-1991
FF17 Park County Economic Development Corp – Specialized Services and Support Organization: application, letters	1989
FF18 Park County Chapter American Red Cross – Purchase and Repair CPR Machines: application	1989-1990
FF19 Park County Friends of the Arts – Danforth Gallery Improvements: application	1989-1990
FF20 Halls Emergency – Lifepak 5 Defibrillator, ECG Monitors: application (denied)	1989-1990
FF21 Park County Friends of the Arts – Main Street Show Television Project: application, letters	1989-1991
FF22 Livingston Public Schools – University of Wyoming Centennial Singers: application, letters	1990

Box 2 Grant Applications	Dates
FF23 Livingston Fire Department – Fire Awareness Project: application, letter	1990-1991
FF24 Livingston Junior Women’s Club – Livingston Depot Center Kitchen: application, letter	1990-1991
FF25 Gateway Hospice Bereavement Service program: application, letter, final report	1990-1992
FF26 Park County Economic Development Corp – Full-time Director: letters, application	1990-1993
FF27 Joe Brooks chapter, Trout Unlimited – Mayor’s Landing Fishing Access Site: application, letter	1991
FF28 Livingston Rotary Club – Depot Center Rotary Park: application, letters	1991
FF29 Park County Theatre Guild – Blue Slipper Theater Beam Replacement: letter, application	1991
FF30 Big Brothers and Sisters of Park County – Education/Prevention Resource Library: application, letters	1991-1992
FF31 Park County Economic Development Corp – Auditorium Feasibility Study: application, letters	1991-1993
FF32 Livingston Ministerial Association – Sister City Student Exchange: application	1992
FF33 Big Brothers and Sisters of Park County – Computer Equipment: letter, application	1992-1996
FF34 Livingston Baseball Association – Updating Playing Fields: application, letter	1993
FF35 Library – Air Conditioning Project: application, letter	1993-1995
FF36 Livingston Roundup Association – Arena Improvements, Pens, Runways: applications, letters	1993-1996
FF37 Park County Food Bank – Equipment: application, letter	1993-1996
FF38 Livingston Chamber of Commerce – Bike Path: application, letter	1994
FF39 Boy Scout Troop #516 – Camping Tents: application, letter	1994-1995
FF40 Park High School Band – China Tour: application, letter	1995
FF41 Boy Scout Troop #563 – Scout Books for Library: application	1995
FF42 Big Brothers and Sisters of Park County – Computer and Printer: application	1996

Box 2 Grant Applications	Dates
FF43 Boy Scout Troop #516 – Library Sign: application	1997
FF44 Livingston Chamber of Commerce – Office Furniture and Rent: letter, application	1997
FF45 Museums of Livingston Marketing Group: application	1997
FF46 Community Health Partners – New Equipment/Furniture Needs: letter, application	1997-1998
FF47 Park County Friends of the Arts – Renovation: application	1997-1998
FF48 Livingston Junior Women’s Club – Sacajawea Park Restroom: applications	1997-1998
FF49 Livingston Depot Foundation – Roof Restoration: applications, letters, newspaper clipping	1997-2004
FF50 Habitat for Humanity – Reservoir St. Duplex Project: application, letters	1998
FF51 Sister City Exchange Program: application, final report	1998-1999
FF52 Park County Friends of the Library – Library Expansion and Capitol Improvements Campaigns: applications, letters, brochure	1998-2004
FF53 Livingston Wellness Center – Healthy Heart Campaign: application, letter	1999
FF54 Livingston Museum Association – Marketing Program: application, letter, report	1999-2002
FF55 Livingston Jaycees – Playground Project: application, letter	2000
FF56 Corporation of Northern Rockies – Sustainability Fair: application, letter, brochures, articles	2000-2001
FF57 Holiday Lights of Livingston: application, letter	2000-2001
FF58 Livingston Rotary Club – Depot Rotary Park, Electrification Project: application, letters	2001-2002
FF59 Park County Theatre Guild – Blue Slipper Theatre Air Conditioning, Furnace: application, letter	2002-2003
FF60 Yellowstone Ballet Company – Nutcracker Costumes: application, letter	2002-2003
FF61 Learning Partners of Livingston – Computers and Equipment: application, letter	2003
FF62 Livingston Baseball Association – Field Improvements: application, letter	2003
FF63 Montana Film Center – 2003 Montana Film and Economic Development Conference and Festival: letters	2003-2004

Box 2 Grant Applications	Dates
FF64 Great Bend of the Yellowstone Lewis and Clark Heritage Commission - Sacajawea Statue: application, letters	2004-2005
FF65 Counterpoint – Roof Replacement: application, letter	2004-2006
FF66 Tri-County Network Against Domestic and Sexual Violence: application, letter	2005-2006
FF67 Crazy Mountain Productions – Automated Ticketing System/Firehouse 5 Playhouse Website: applications, letters	2005-2007
FF68 Yellowstone Gateway Museum – Cataloging Position: application, letters	2006-2007
FF69 Northside Park Soccer Fields – Fieldhouse and Surrounding Landscape and Irrigation System: applications, letters	2006-2014
FF70 Park County Senior Center – Air Conditioning Units and Water Tank: applications	2007
FF70A Livingston Rotary Club: Water Spray Park: application, letters, brochure	2018-2016
FF71 Western Sustainability Exchange – Montana Farm to Restaurant Connection: letters, brochure	2009
FF72 Counterpoint – Wheelchair Accessible Van: application letter	2009-2010
FF73 Gardiner Chamber of Commerce – Street Beautification Project: letter, application	2009-2010
FF74 Park County Theater Guild – New Stage, Auditorium Wiring and Lights: application, letters	2009-2010
FF75 Gardiner Community Center – Improvements: letter	2010
FF76 Crazy Mountain Productions – Remodel East Side School into East Side Art Center: application	2010
FF77 Manaia Youth Programs – Logo, Website and Printer: application, letter	2010-2011
FF78 Friends of Yellowstone Gateway Museum – Install Heating/Cooling System and Fire and Security: application, letter	2011
FF79 Livingston Braves Legion Baseball – Field Improvements, Bleacher Safety Rails: applications, letters	2011-2015
FF80 Livingston Meals on Wheels – Warming Oven, Food Processor: applications, letters	2011-2013
FF81 Livingston, Park County Tennis Association – Rebuilding Tennis Courts: application, letter	2012-2013

Box 2 Grant Applications		Dates
FF82	Shane Lalani Center for the Arts – Video Projector and Screen System: application, letter	2012-2013
FF82A	Livingston Food Pantry of Park County – Local Food System Center and Community Kitchen: application, letter	2013
FF83	Tri-County Network Against Domestic and Sexual Violence – Update of Organization Electronics and Security System: application	2013
FF84	Livingston Depot Foundation – Tables and Chairs: application, letter	2014-2015
FF85	Park County Senior Center – Lift Chair, Elevator Upgrade: application, letter	2014-2015
FF86	Night Owl Run – Safety Equipment: application (withdrawn)	2015
FF87	Park County Theater Guild – Blue Slipper Seat Replacements: application, letter	2015
FF88	Livingston Youth Soccer Association – Fieldhouse: application, plans, letters	2015-2016
FF89	Livingston Center for Art and Culture – Community Classroom Space: application, letter	2016
FF85	Livingston Healthcare Foundation – New Facility Art Project: application (denied)	2016
Box 3 Grant Applications		Dates
FF1	Yellowstone Boys and Girls Ranch, Livingston Branch – Repair and Replace Siding and Roof: application, letter	2017
FF2	Livingston Depot Foundation – Heating and Cooling System: letter	2018
FF3	McNair Skate Park: application, letter	2018
FF4	Park High School Junior – Ranger Station Coffee trailer: application	2018
FF5	Park County Rural Fire District #1 – Protective Wild Land Clothing: letter, application (denied)	2018
FF6	Yellowstone Bend Citizens Council – Senior Center Solar Project: letter, application	2018
FF7	Sunnyside Farms Inc. – Soulshine Book: applications, letters, mission statement, book announcement (denied)	2018-2019
FF8	Park High School Green Initiative – Solar Project: application, letter (denied)	2019-2020